



american massage therapy association®

nevada chapter

empowering Nevada massage therapists

3683 Lucido Dr Unit 18, Las Vegas NV 89103

[www.amta-nv.org](http://www.amta-nv.org)  
[amtaboard@amta-nv.org](mailto:amtaboard@amta-nv.org)

## Annual General Member Meeting

June 4, 2012 9:00am – 12:00pm

Tuscany Suites & Casino, Florentine D

255 E Flamingo Road, Las Vegas NV

*INVITED Attendees: All AMTA & Nevada Chapter members, All Nevada-licensed massage therapists, guests of the AMTA Nevada Chapter*

*Attending: Gayla Coughlin, Bruce Baltz, Courtney Luker, **Rebecca Harris**, Andrea Lipomi, **Kate Silvas**, **Rosemarie Ladner**, **Yu Feng Chen**, Shawna Smallwood, **Sandra Lozier**, **Leslie Zuckerman**, **Shari Mirgon**, L.A. "Pete" Blandford, **Brad Enerson**, Lisa Cooper, **Michelle Viesselman**, **David Otto**, **Billie Shea**, Joanne Leming (BOLD denotes Professional Member status)*

*12 Professional Members in total, 11 Professional Members present for Board Elections.*

Meeting Starts: 9:09am

**Call to Order** – Billie Shea, President

Billie welcomes everyone and makes sure they are comfortable and have no questions before the meeting begins.

**Let's Play Monopoly** – Billie Shea explains the Sponsored game – during the meeting, times will be dedicated to promotion and attendee participation to enter drawings for prizes supplied by the Sponsors. Michelle Viesselman initiates attendee opportunities to earn entries into the drawings by asking 4 anatomy questions. Each participant receives a "property"/entry to hold onto until the prize up for drawing is promoted/announced. Biofreeze is the first Sponsored drawing – Yu Feng Chen wins a Biofreeze Retail Starter Kit.

**Elections** – Billie Shea, President

Call for Nominations for President

Billie Shea nominates David Otto, Michelle Viesselman seconds Billie's nomination of David Otto; Billie calls thrice for any other nominations – no response; Billie calls for vote - 11 in favor, 0 oppose, 0 abstain; David Otto is elected new Chapter President

Call for Nominations for Secretary, 1<sup>st</sup> Vice President, 3<sup>rd</sup> Vice President

Billie informs attendees that there were no other Nomination forms/applications received so there are no other eligible Nominees for the offices up for election

Oath of Office is administered by Billie Shea for David Otto

New Officers: **David Otto, President**

**Billie Shea, Immediate Past President**

**Let's Play Monopoly** – David Otto promotes/announces Namaste Yoga Studio's services and donation of 5, 1-hour Fitness Class Passes. Properties are collected for random drawing. Rebecca Harris wins the Passes.

**Elections** – Billie Shea, President

Call for Nominations for Delegates

David Otto explains the position & requirements of Professional Members considering nomination at this time. David reviews the timeline, responsibilities, and impact of an elected Delegate. Attendance at the October 2012 House of Delegates is required and Board of Director meeting attendance is strongly encouraged (monthly). A two-year Delegate will be exposed to a longer timeline of events in the propagation of their post. David explains that each elected Delegate and Alternate will be coached to do the best job possible.

Billie Shea nominates Michelle Viesselman for the 2-year Delegate Post – Michelle accepts

Brad Enerson nominates David Otto for the 1-year Delegate Post – David Otto declines, but will accept from Brad an Alternate Delegate nomination. Brad nominates David for an Alternate Delegate Post – David accepts.

David Otto nominates Brad Enerson for the 1-year Delegate Post – Brad accepts

Billie Shea nominates herself for the Alternate Delegate Post position.

Rebecca Harris nominates herself for the Alternate Delegate Post position.

Shari Mirgon nominates herself for the Alternate Delegate Post position.

Billie calls for any other nominations thrice, to which there is no response.

Billie presents for election the slate of Delegates and Alternate Delegates as:

**Michelle Viesselman – Delegate (2 years)**



american massage therapy association®  
nevada chapter

empowering Nevada massage therapists

3683 Lucido Dr Unit 18, Las Vegas NV 89103

[www.amta-nv.org](http://www.amta-nv.org)  
[amtaboard@amta-nv.org](mailto:amtaboard@amta-nv.org)

*Brad Enerson – Delegate (1 year)*

*David Otto – Alternate Delegate (1 year)*

*Billie Shea – Alternate Delegate (1 year)*

*Rebecca Harris – Alternate Delegate (1 year)*

*Shari Mirgon – Alternate Delegate (1 year)*

The members voted unanimously for the Delegation Slate as noted above.

David Otto informs new Delegates/Alternates that he will contact each of them with further details.

**Let's Play Monopoly** - David Otto promotes/announces Bon Vital's live presence with Bruce Baltz representing Bon Vital. Bruce talks about Bon Vital's products and services and donation of 1, 32-oz Foot Balm Professional Dispense & 1, 12-tube Retail Kit of Foot Balm. Properties are collected for random drawing. Leslie Zuckerman wins the Foot Balm products.

#### **Chapter Budget** – Brad Enerson

Billie introduces the concept of Spending and gives a brief history of Chapter spending and where we currently are. Brad is introduced as Treasurer and continues to review (attached) the Budget in past, present, and future form. Proposed spending is explained and specific areas are highlighted that may be of concern to the membership. Brad calls for comments/questions. There are none. Brad calls for a vote to approve the Proposed Budget for the Nevada Chapter, spanning the fiscal year of 2012-2014. Michelle Viesselman moves to Approve the 2013-2014 AMTA-NV Budget as proposed – Shari Mirgon seconds the motion. The 2013-2014 Chapter Budget is approved unanimously.

#### **Chapter Standing Rules** – Billie Shea

Billie explains that the Chapter has its own set, separate from National Bylaws, of rules that help govern the Nevada Chapter as relevant and pertinent to this chapter and that the members vote to decide these rules. Billie continues to highlight a Nevada Chapter Standing Rule that requires a Commission on Candidacy or Election Committee to handle, exclusively, nominations for Board offices. Billie's proposed change is to remove the Standing Rule as to allow a Board-mediated nomination process in the case a Commission or Committee can't be established within Election timelines or requirements. Billie explains that in the past, we've needed the rule to establish the commitment of Nominees to the offices for which they are running, but that the Chapter may want to consider that when a newly-elected officer cannot fill their post for their entire elected term that the Commission on Candidacy or Election Committee requirement is removed so we can facilitate more volunteerism. Billie asks if this change needs to go to a vote or if it should just stay as it is. The membership agrees that it can stay the way it is for the time being. David suggests that we can revisit the proposed change/modification at next year's Annual Meeting where a vote can be posed to the membership, and that other Standing Rules may be addressed at that time.

**Let's Play Monopoly** – David Otto promotes/announces Books of Discovery's product donation of the current (new) edition of Trail Guide to the Body (with DVD) and two additional book resources. Properties are collected for random drawing. Leslie Zuckerman wins the Trail Guide and peripheral books.

#### **In the State of Our Profession** – Lisa Cooper, Executive Director – NSBMT

Billie Shea introduces Lisa Cooper, Executive Director of the Nevada State Board of Massage Therapists. Lisa does a presentation on the purpose, activity, and function of the NSBMT. Lisa takes questions from the attendees and answers them.

#### **Government Relations** – Sally Hacking, Government Relations

Billie introduces the attendees to the concept of Government Relations where the Nevada Chapter is concerned. David announces that Sally Hacking will be on a Skype call to introduce herself and talk about the importance of government relations with a professional association and the roles they play in a well-informed and safe public. David also announces the posts filled in the newly-restructured Government Relations Committee: Billie Shea chairs and member Chuck Williams are then newest committee members – their contact information is noticed. Sally joins the meeting via Skype video call (without voice, except for Lisa Cooper's awesome speaker on her mobile phone) and talks about Government Relations, her role with the Chapter, upcoming NV Legislature activity, and how members can have the effect of supporting the massage therapy profession through government relations.

#### **Who's In Your Neighborhood?** – David Otto

David draws attention to the nature of the NV State Chapter and the resource it is for networking and support within the profession. David also explains that Neighborhoods (of which attendees are grouped by relative ZIP code) have been developed for the purpose of a little fun during the meeting: everyone has a colored place card – the attendees notice what color theirs is, and they are told there are 3 Neighborhoods. David goes on to explain: I will present a question that each of you may answer, writing the answer on your place card – I will collect the place cards with the answers on them, and the Neighborhood with the



american massage therapy association®

nevada chapter

empowering Nevada massage therapists

3683 Lucido Dr Unit 18, Las Vegas NV 89103

[www.amta-nv.org](http://www.amta-nv.org)

[amtaboard@amta-nv.org](mailto:amtaboard@amta-nv.org)

most (by percentage) correct answers wins. The answer to the Question “Which State first enacted Massage Therapy Legislation in 1916?” is “Ohio” – each attendee in the Purple Neighborhood is assigned a BioFreeze T-shirt.

#### **NCBTMB Presentation** – Billie Shea

Billie Shea presents, on behalf of Lori Ohlmann at the NCBTMB to the chapter membership, a slide show about how the new NCBTMB initiative “Board Certification” will affect members currently certified Nationally. She presented the history, reasons for the development, implications, and processes that new and most importantly current Nationally-certified professionals would appreciate. The presentation is for the purpose of further explaining and resolving questions that NV chapter members may have at this time – Billie gave contact information and a flyer (attached) about the process for further inquiries.

**Let’s Play Monopoly** – David Otto promotes/announces the Nevada State Board of Massage Therapists’ product donation of a rolling courier bag with the NSBMT’s logo on it. Properties are collected for random drawing. L.A. “Pete” Blandford wins the courier bag.

**Chapter Opportunities** – David Otto explains the different ways, when members participate, they can have a positive effect for the profession, other chapter members, and themselves as professionals and businesses.

**Chapter Communication Tools** – David Otto explains the different ways members can stay in touch with the Chapter and each other. Contact information is given for the NV Board of Director’s general email inbox and David’s mobile phone number for AMTA NV Chapter questions/requests.

**Let’s Play Monopoly** – David Otto promotes/announces the National Certification Board for Therapeutic Massage & Bodywork’s product donation of an NCBTMB-logo-embroidered throw blanket, t-shirt, mug, and pen. Properties are collected for random drawing. Lisa Cooper wins NCBTMB prize pack.

#### **Chapter Business** – Billie Shea

Billie polls the attendees as to when they’d like to attend the next Annual Meeting/Conference. Several options are suggested and it is decided by a few that the Monday, June 3<sup>rd</sup>, 2013, date makes the most sense. Everyone agrees.

**Let’s Play Monopoly** – David Otto promotes/announces Massage Warehouse’s product donation/grand prize of an NRG massage table, stool, massage chair, and bolster. Properties are collected for random drawing. Yu Feng Chen wins the Massage Warehouse office equipment package.

**Let’s Play Monopoly** – David Otto promotes/announces Valerie DeLaune’s Institute of Trigger Point Studies’ service donation of an 8-CEH online Trigger Point class called “Trigger Points: Critical Thinking & Treating Patients, Module 1 (Didactic Portion).” All remaining Properties are collected for random drawing. Shawna Smallwood wins Valerie’s 8-CEH online course. David thanks the Sponsors of Let’s Play Monopoly.

#### **Recognition** – Billie Shea

Billie Shea names each of the Board officers and Kris Kelley as a notable volunteer with the chapter throughout the past year. She also recognizes David Otto as the 2011 Nevada Chapter Meritorious award-winner. David Otto, on behalf of the 2011-2012 Board of Directors, presents Billie Shea with a Certificate of Appreciation for her dedicated service as President. David Otto, on behalf of the all the chapter Volunteers, thanks the members for their participation in chapter-related events and activities and who continue to represent the profession in their daily practice.

#### **Move to Adjourn** – Billie Shea

Billie Shea moves to adjourn the 2012 Annual General Member Meeting

Brad Enerson, amongst others, seconds the motion.

Billie thanks everyone for coming and declares the meeting ended.

Meeting Ends: 12:07pm

Minutes recorded by: David Otto, interim Secretary



**AMTA - Nevada Chapter**  
**Profit & Loss Budget vs. Actual**  
March 2011 through February 2012

AMTA NV CHAPTER FINANCIAL STATEMENT YEAR ENDING 2/28/2012 AND 2013 CURRENT BUDGET AND 2014 FUTURE PROPOSED BUDGET

	2012				2013	2014
	Mar '11 - Feb 12	Budget	\$ Over Budget	% of Budget	R 12 - FEI BUDGET 13 - F BUDGET	
<b>Income</b>						
Advertising	0.00	300.00	-300.00	0.0%	200	
Dues - Chapter Fee	7,245.00	9,300.00	-2,055.00	77.9%	10460	8780
Dues - Chapter Portion	11,483.06	14,880.00	-3,396.94	77.17%	14880	14048
Raffle Ticket Sales	150.00					
Registrations	0.00	3,000.00	-3,000.00	0.0%	6250	3500
<b>Total Income</b>	<b>18,878.06</b>	<b>27,480.00</b>	<b>-8,601.94</b>	<b>68.7%</b>	<b>31790</b>	<b>26328</b>
<b>Expense</b>						
Bank Charge	0.00	110.00	-110.00	0.0%	150	150
Board Meeting & Retreat	22.35	500.00	-477.65	4.47%	500	500
Donations	42.00	450.00	-408.00	9.33%	388	450
Dues & Registrations	475.00					
Insurance	150.59	150.00	0.59	100.39%		150
Legislative	4,000.00	10,000.00	-6,000.00	40.0%	10000	10000
Legislative Expenses	2,921.41					
Meals Expense	557.78	500.00	57.78	111.56%	300	300
Meeting Expenses	119.22					2500
Meeting Room Rental	500.00					
National Convention	1,523.23	3,500.00	-1,976.77	43.52%	2500	3500
Postage & Shipping	553.13	850.00	-296.87	65.07%	800	800
Printing	159.98	2,000.00	-1,840.02	8.0%	1775	750
SCHOOL VISITS					2000	1000
Speaker Expenses	249.79					
Speaker Fee & Expenses	2,156.88	2,000.00	156.88	107.84%	2500	2500
State Convention/Chapter Meetin	2,328.43	4,500.00	-2,171.57	51.74%	7500	3500
Supplies	17.48	300.00	-282.52	5.83%	350	350
Telephone	259.53	450.00	-190.47	57.67%	450	450
Travel	898.41	5,000.00	-4,101.59	17.97%	150	1000
Web Site	49.95	350.00	-300.05	14.27%	350	350
<b>Total Expense</b>	<b>16,985.16</b>	<b>30,660.00</b>	<b>-13,674.84</b>	<b>55.4%</b>	<b>29713</b>	<b>28250</b>
<b>Net Income</b>	<b>1,892.90</b>	<b>-3,180.00</b>	<b>5,072.90</b>	<b>-59.53%</b>	<b>2077</b>	<b>-1922</b>
		<b>BANK BALANCE AT 2/29/12</b>		<b>11,943.26</b>		