



This report is a publication of the Nevada Chapter of the American Massage Therapy Association - the AMTA-NV Chapter is solely responsible for its content. It is intended for member notification of the official proceedings of the Nevada State Board of Massage Therapy and is available to the general public when posted on the chapter's website at amta-nv.org and is not intended to take the place of the official Minutes of the NSBMT. The official NSBMT Minutes are [available on their website](#) approximately 30 days after the date of the corresponding Meeting. Requests for NSBMT Meeting Minutes and audio recordings can be made to nvmessagebd@state.nv.us.

This is a brief overview of public proceedings during a scheduled Meeting of the Nevada State Board of Massage Therapy (NSBMT) regarding the NSBMT's actions that affect its licensees and the profession of massage therapy, reflexology, and structural integration in Nevada. Disciplinary hearings and/or Items and Public Comment are not a part of this report.

>> begin report

Locations of Meeting: see attached NSBMT Agenda

Date of NSBMT Meeting: 2/7/2018

Meeting Start Time: 9:00am

Item #14a: 2018 Budget vs Actual Approved.

Item #14b: The Board approved an additional payment (above the originally-deposited \$5,000) of \$6,028 for additional hours of work calculated by the auditing firm to the auditing firm that cleaned up/revised previous years' errors.

Item #14c: The Board approved to add signing authority for the SoNV Operations Manager to purchase up to \$500 for approved, budgetary line items.

Item #14d: The Board approved splitting the \$20,000 credit card limit of the Executive Director (E.D.) to include a \$5,000 credit card limit for the SoNV Operations Manager with its own signature authority for necessary, E.D.-approved purchases when the E.D.'s credit card is not available and/or it is operationally more efficient.

Item #14e: The Board approved the E.D. to spend ~\$2,375 to send Bianca to CLEAR Basic Inspector Certification Training in Austin, TX, in April.

Item #14f: The Board discussed and authorized the E.D. to pursue additional, off-state-property sites for moving the proposed SoNV/Las Vegas office - the offices of Business & Industry have pluses, like a fixed (albeit, up-to-triple what is currently being spent at the LV office), 5-year lease agreement and convenient features for operational considerations, but the board was more worried about the safety of staff & Applicants at the proposed, West Sahara B&I location. The E.D. will seek alternate options and bring to the next Meeting.

Item #14g: The Board discussed and approved, of \$500,000 (total) that can be reinvested (\$202,000.82: now), options starting a 1.5-yr CDs at various firms/banks are optional and that 100,000 should remain liquid, per E.D.'s recommendation.



- Item #15: a) November's Minutes were approved w/ changes by Teresa to Item 8g (an errant vote count).
b) December's Minutes were approved.
- Item #16: Inspection Team reported they are caught up with scheduled inspections, through January 2018. Inspection Team has state vehicles for entire & exclusive use for inspection routes. Preliminary numbers of Establishments show a dramatic increase in the North and TBD in the South. Bianca shared a story about the effects of the Inspection Team on the Public perception.
- Item #17: The NCBTMB created a Reflexology Specialty exam that Nevada will use as part of the Reflexology licensing process, beginning April 2018. The first version of the test will have 50 questions ("a beta-testing" of a credentialed-exam) and later iterations may have 80 questions (would also be for use in an NCBTMB capacity). Donna Sarvello, NCBTMB's Vice-President of Educational Support, requested that she proctor at least the first round of testing ([first-]dates offered: TBD), mainly for security measures - testing sites (No- and So-NV) still TBD: it was agreed that she should proctor. The Board expects over 700 Applicants in the first round of Reflexology testing. The Passing Score for the test will be 75% Correct.
- Item #18: The Board discussed accepting CPR-training as part of credit issued for continuing education requirements. While most Members liked the idea, the "can of worms" that specific (initial, renewing) hours that are required and the methods (online, live) by which initial and renewal training started a legal conversation about opening the Regulations (which is a Legislative Session issue, done biennially). 2019's Session will need proposed changes to the Legislative Counsel Bureau by June 2018 for consideration/development of the types and methods of continuing education allowable by the statutes that the NSBMT upholds. The Board decided to table the discussion until next Meeting, when possibly more, precise information can be obtained & presented supporting being able to accept CPR-training as CE credit for renewing Applicants.
- Item #19: Kelly spoke today about the Commission on Postsecondary Education's need for a "subject matter expert" for collaboration in reviewing curriculum that they're receiving in order to certify unaccredited/accredited schools around the state. Kelly states they are receiving about 2 inquiries from CA-addressed schools/programs that want Nevada to certify their school/program through CPE. CPE asked for assistance, by way of a recommendation from the NSBMT or working directly with the [members/committee of] the NSBMT itself, for massage therapy curriculum experts to assist the CPE with reviewing massage therapy curriculum presented on these CPE Applications. It was determined that it is



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within CPE's scope to use state-sources of experts - in this case, in the form of a professional/occupational Board - to meet its needs for maintaining the integrity of the CPE Application process. The Board agrees to collaboration, through the work of the E.D./Staff, in assessing curriculum for the CPE Applications.

The Board's Item #20 cleared the Public room for Closed Session, and there were no AMTA Nevada Chapter representatives present.

Respectfully submitted,

David Otto, Chair - Government Relations Committee

>>end report



Nevada State Board of Massage Therapy

NOTICE OF PUBLIC MEETING

LOCATIONS:	Nevada Legislative Building – Carson City 401 South Carson Street, Suite 2134 Carson City, NV 89701
	Videoconference To: Grant Sawyer Building – Las Vegas 555 East Washington Avenue, Suite 4412 Las Vegas, NV 89101
DATE:	February 7, 2018
TIME:	9:00 a.m. PST

AGENDA

Please Note: The Nevada State Board of Massage Therapy may 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please contact Sandy Anderson at 775.687.9951 (sjanderson@lmt.nv.gov), in advance, so that arrangements may be made. Public comment will be taken at the beginning and the end of the meeting. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

1. Call to order and roll call of Board Members.
2. Introduction of new Board members Nancy Zitko representing reflexologists statewide.
3. Public comment. (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.

4. Formal Hearing for Jason Ruesch – NVMT #2406 – NVMT-C-1733. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
5. Formal Hearing Keyang Xu – NVMT #6357 – NVMT-C-1739. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
6. Formal Hearing for Shue Xu – NVMT #8887 – NVMT-C-1726. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
7. Discussion, review and approval of Voluntary Surrender of a License In Lieu of Other Discipline for Zimei Patton NVMT #6627 – NVMT-C-1631. (For Discussion and Possible Action)
8. Discussion, review and approval of Voluntary Surrender of a License In Lieu of Other Discipline for Nancy Morris NVMT #7049 – NVMT-C-1728. (For Discussion and Possible Action)
9. Discussion, review and approval of Settlement Agreement for Linda Fleming – NVMT #3554 – NVMT-C-1745. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
10. Discussion, review and approval of Settlement Agreement for Yuhua Zhu – NVMT #8924 – NVMT-C-1743. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
11. Discussion and possible approval of programs of massage therapy that the Board recognizes pursuant to NRS 640C.400 and application review of education completed by applicants who attended these programs. (For Discussion and Possible Action)
 - a. Review documentation for Body Mind College based out of San Diego, California (For Discussion and Possible Action)
 - b. Review application for Carole Sarian. (For Discussion and Possible Action)
 - c. Review documentation for Muscle Therapy Center based out of Hobbs, New Mexico (For Discussion and Possible Action)
 - d. Review application for Sacha Russel. (For Discussion and Possible Action)

12. Application Review. (The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person.) (For Possible Action)
 - a. Review Application of Connie Wright. (For Discussion and Possible Action)
 - b. Review Application of Zhe Li. (For Discussion and Possible Action)
 - c. Review Application of Erin L. Buonanno. (For Discussion and Possible Action)
13. Approval of applications approved and authorized by the Chairperson. (For Possible Action)
14. Discussion and possible action regarding financial reports and budgetary approvals (For Discussion and Possible Action)
 - a. Discussion and possible action regarding review of 2018 Budget vs. Actual and acceptance of additions from prior Board meetings. (For Discussion and Possible Action)
 - b. Discussion and possible action regarding the increase in costs associated with the FY 2017 Audit and corrections to prior years. (For Discussion and Possible Action)
 - c. Discussion and possible action regarding adding signing authority to the Southern Nevada Operations Manager position in the amount of \$500 for line items approved in the budget. (For Discussion and Possible Action)
 - d. Discussion and possible action regarding adding a credit card with a spending limit of \$5,000 to the Southern Nevada Operations Manager position for line items approved in the budget with prior approval from the Executive Director. (For Discussion and Possible Action)
 - e. Discussion and possible action regarding sending Bianca Smith to the CLEAR Basic Inspector Certification Training in Austin, Texas April 9-11, 2018. (For Discussion and Possible Action)
 - f. Discussion and possible action regarding moving the Las Vegas Office to the Nevada Business Center on West Sahara. (For Discussion and Possible Action)
 - g. Discussion and possible action regarding the maturity of the City National Certificate of Deposit (CD) and possible reinvestment of the \$202,000.82 or deposit of an increased amount into a CD including comments and information provided by Paul Couch with City National Bank. (For Discussion and Possible Action)
15. Discuss, amend and approve Board meeting minutes. (For Discussion and Possible Action)
 - a. November 29, 2017
 - b. December 13, 2017
16. Inspection Team Report (For Discussion)
17. Discussion and possible action regarding the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) Reflexology Certificate Exam including comments by Donna Sarvello – Vice President of Educational Support for NCBTMB. (For Discussion and Possible Action)

18. Discussion and possible action regarding the acceptance of CPR courses as part of a licensee's continuing education hours. (For Discussion and Possible Action)
19. Discussion and possible action regarding the review of curriculum for programs being reviewed by the Commission on Postsecondary Education including comments from Kelly Wuest – CPE Administrator and SAA Director for the Commission on Postsecondary Education. (For Discussion and Possible Action)
20. Closed Session for discussion between Board and counsel regarding potential litigation involving the Board.
21. Public Comment
22. Adjournment no later than 4:30 PM (For Possible Action)

Public Comment Agenda Item: There is a time designated at the beginning of the meeting and the end of the meeting for Public Comment. Members of the general public may bring matters not appearing on this Agenda to the attention of the Board or make comment on specific Agenda Items. The Board may discuss the matters not on the Agenda, but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future Agenda for action. In consideration of others who may also wish to provide Public Comment, please avoid repetition and limit your comments to no more than three (3) minutes.

Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the Board may refuse to consider Public Comment.

Supporting material for this meeting may be requested from Sandy Anderson at 775.687.9955 (sjanderson@lmt.nv.gov) and is available at the Nevada State Board of Massage Therapy, 1755 E. Plumb Lane, Suite 252, Reno, Nevada 89502.

In accordance with NRS 241.020, this public notice and agenda was posted on or before February 1, 2017, on the Nevada State Board of Massage Therapists website, <http://massagetherapy.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and at the following locations:

Nevada State Board of Massage Therapists
1755 E. Plumb Lane, Suite 252
Reno, NV 89502

Grant Sawyer Building
555 E. Washington Avenue
Las Vegas, NV 89101

Nevada State Library
100 South Stewart Street
Carson City, NV 89701

Nevada Attorney General's Office
100 N. Carson Street
Carson City, NV 89701
